

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 31/03/2020	Ref No: 2038
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter: Provider Offer to support Adult Social Care Providers during the COVID-19 pandemic	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	x
(ii) in accordance with Council Policy	
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No, the effects will impact on all individuals within those service equally.

Details of Operational Decision Taken [with reasons]:

To support Adult Social Care providers we propose providing the following offer to each of our care providers.

This includes but is not limited to:

PPE

Where they have had to purchase additional or specific PPE, over and above regular stock, to protect staff and support our customers during this pandemic, we will fund these purchases.

Care Home Block booking of available beds

We are paying the full cost of any vacancy held by our Older People’s Residential and Nursing homes. This is aimed at ensuring we maintain capacity within the community sector.

Staffing

Where, due to COVID-19, staffing capacity has required them to bring in external agency staff at a cost to their organisation, we will pay the difference in cost.

The council will contribute to recruitment costs by paying for a DBS costs of £40

Care Home One to one

Where a resident is diagnosed with COVID-19 and due to their presenting needs requires them to bring in additional staff to support them on a one to one or two to one basis, this increase in care will be funded at £16.13p/h.

Care at Home new staff payments

Where they bring any new staff from 1st April 2020, we will pay them upfront for the hours they employ them for, regardless of whether they are providing support. For example, if they employ a carer for 30 hours a week, we will pay upfront for those 30 hours. That way they can ensure they have capacity to pick up packages immediately.

Enhanced rate

From 1st April, over the next 3 months (subject to review) the hourly rate will be £17.13.

Commissioned hours

We will pay the commissioned hours rather than actual time delivered during this period.

Holding packages

We will pay to keep open a customer’s care package for 5 days whilst they are in hospital. Providers should then be able to pick up a customer’s package immediately on discharge.

Additional payments for quick discharges


Where providers start a new customer from hospital or Choices for Living Well on either the same day, or a date requested by the relevant team, they can claim an additional one off payment of £100. Where they start a new customer from hospital or Choices for Living well over the weekend they can claim a payment of £150.


For further detail on the offers to each provider sector I have embedded the proposed provider letters.

This will be funded via the COVID-19 NHS award.



Care at Home Provider Offer Letter :Supported Living Provider Offer Letter :Care Home Provider Offer Letter 31.3.20.p

Decision taken by:	Signature:	Date:
Interim Executive Director or Chief/Senior Officer		4 April 2020
Members Consulted [see note 1 below]		
Cabinet Member/Chair		

Lead Member		4 April 2020
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**